**EXHIBIT B**

**TASKS AND SCHEDULE**

**Project \_\_\_**

**Title:**

|  |  |
| --- | --- |
| **TASK** | **DUE DATE (1st or 15th of Month)** |
| Project Start | [Start date] |
|  |  |
| Project Information Summary | 30 days after start date |
| Proof of Insurance | 30 days after start date |
| Periodic Report 1 – electronic copy & Invoice | 3 months after start date |
| Periodic Report 2 (Technical Summary & Web Update) & Invoice | 6 months after start date |
| Periodic Report 3 & Invoice | 9 months after start date |
| Periodic Report 4 (Technical Summary & Web Update) & Invoice | 12 months after start date |
| Periodic Report 5 & Invoice | 15 months after start date |
| Periodic Report 6 (Technical Summary & Web Update) & Invoice | 18 months after start date |
| Periodic Report 7 & Invoice | 21 months after start date |
| Periodic Report 8 (Technical Summary & Web Update) & Invoice | 24 months after start date |
|  |  |
| Draft Report & Invoice | 27 months after start date |
| Final Report | 5 months after draft report |
| Assignment of Copyright - Exhibit E | 5 months after draft report |
| Letter of Confirmation from each participating utility review & IK | 5 months after draft report |
| Final Invoice | 5 months after draft report |
| (End of Deliverables) |  |

**Note: Please submit one electronic copy of each Periodic Report and Draft Report. Submit the Final Report in electronic copy in *MSWord format*. With each of these reports, you must submit an invoice using the form in Exhibit D, accompanied by a cover letter on your company letterhead. All Reports and Invoices should be sent to the Research Program Manager with a copy to the Project Coordinator identified in Exhibit B WRF Key Contacts.**