**EXHIBIT B**

**TASKS AND SCHEDULE**

**Project \_\_\_**

**NOTE:** EXHIBIT B SHOWN IS THE STANDARD DRAFT SCHEDULE; ACTUAL SCHEDULE WILL BE MUTUALLY DECIDED UPON BETWEEN THE RPM AND PI AT THE FINAL AGREEMENT STAGE.

**Title:**

|  |  |
| --- | --- |
| **TASK** | **DUE DATE (1st or 15th of Month)** |
| Project Start Date | [insert Start date] |
|  |  |
| Project Information Summary  | 30 days after start date |
| Proof of Insurance | 30 days after start date  |
|  |  |
| Periodic Report 1 – electronic copy & Invoice  | 3 months after start date |
| Periodic Report 2 (Technical Summary & Web Update) & Invoice | 6 months after start date |
| Periodic Report 3 & Invoice  | 9 months after start date |
| Periodic Report 4 (Technical Summary & Web Update) & Invoice | 12 months after start date |
| Periodic Report 5 & Invoice  | 15 months after start date |
| Periodic Report 6 (Technical Summary & Web Update) & Invoice  | 18 months after start date |
| Periodic Report 7 & Invoice | 21 months after start date |
| Periodic Report 8 (Technical Summary & Web Update) & Invoice  | 24 months after start date |
| Draft Report & Invoice | 27 months after start date |
| Final Report | 5 months after draft report |
| Assignment of Copyright - Exhibit E | 5 months after draft report |
| Letter of Confirmation from each participating utility review & IK  | 5 months after draft report |
| Final Invoice  | 5 months after draft report  |
| (End of Deliverables) |  |
| Publication Date & Project End Date  | 12 months after draft report |

**Note: Please submit one electronic copy of each Periodic Report and Draft Report. Submit the Final Report in electronic copy in *MSWord format*. For each report an invoice shall be submitted for payment using the link posted in Exhibit D – such invoice to be printed on your company letterhead. All Reports and Invoices should be sent to the Research Program Manager with a copy to the Project Coordinator identified in Exhibit B WRF Key Contacts.**