



Guidelines for Publishing WRF Research Findings in Third-Party Journals

General Guidelines

- Articles must acknowledge The Water Research Foundation (WRF) for sponsoring the research.
- A journal article generally is not desirable as the sole final deliverable because WRF will either have to share or forfeit copyright of the information to the journal publisher. However, a journal article may be appropriate to communicate the research results to a particular technical audience.
- WRF and AWWA have agreed to share copyright on interim project results for *Journal AWWA*. If a journal article is planned before the final deliverable, the Foundation encourages researchers to publish in *Journal AWWA*.

Intellectual Property (IP) Considerations

WRF's standard contract with researchers states that all deliverables (both draft and final) created during the project are IP owned by WRF. The only exception to this rule is data gathered in the course of a project: data is jointly-owned by the researcher and WRF. With that understanding, here are some guidelines on publishing WRF research findings in journals:

1. If you (PI or co-PI) wish to publish WRF's IP in a journal, book, or any other publication, even if the publication is online only, you may do so as long as you obtain written permission from WRF. This holds true even if the final report has not yet been published by WRF. Contact WRF's Editorial Assistant, Alyse Greenberg (agreenberg@waterrf.org) with permission requests.
2. If WRF's IP has been revised for journal/book publication, copyright permission may not be required. It is still best to consult with WRF before publishing this material. For guidance, contact WRF's Editorial Assistant, Alyse Greenberg (agreenberg@waterrf.org).
3. For WRF IP, if the journal or book publisher (or conference or workshop sponsor) requires you to sign a copyright or publishing agreement with them, you may do so as long there is a clause that allows you to submit material that is already copyrighted. You should then request copyright permission from WRF and submit that permission to the other party.
4. If the other publisher or sponsor does not allow you to use copyrighted material, then you may not publish or present WRF's IP with them.

WRF Agreements with American Water Works Association (AWWA) and IWA Publishing

WRF has a special agreement with the American Water Works Association (AWWA), which encourages PIs to publish their findings in *Journal AWWA*. Under this agreement, AWWA agrees to:

- Print an acknowledgment to WRF for its role in funding the research project on which the journal article is based along with the article
- Grant WRF a joint copyright for that article

WRF also has an agreement with IWA Publishing, which encourages PIs to submit articles on their WRF-funded research to many IWA publications/journals. Contact Megan Karklins (mkarklins@waterrf.org) for a complete list of these publications. Under this agreement, IWA agrees to:

- Print an acknowledgment to WRF for its role in funding the research project on which the journal article is based along with the article
- Grants WRF a joint copyright for that article

Dos and Don'ts

- DO submit articles to outside journals based on WRF research, both while the project is ongoing AND once it is published
- DO give WRF a heads up when you submit articles for publication – we love to hear about how our work is being promoted!
- If you plan to reproduce tables and figures from the WRF deliverable, DO contact WRF for permission (agreenberg@waterrf.org)
- DO always disclose to the journal/publisher that your article is based on material copyrighted to The Water Research Foundation
- DO ask the journal/publisher to print an acknowledgment to WRF for its role in funding the research
- DON'T submit an entire chapter from your draft/ongoing WRF report for publication in a journal/book without disclosing that it is copyrighted material