

Note: 1) The Invoice must be submitted with a cover letter on letterhead. Required fields are highlighted in yellow.

2) Do not use the "Submit Form" button in the purple toolbar, email the completed form to your WaterRF project coordinator.

<b>Period of Performance:</b>		to		<b>Report Number:</b>		<b>Invoice Date:</b>	
<b>Foundation Project Number:</b>							
<b>Project Name:</b>							

Award Amount					
	Budget	% Total Budget	Spent this Period	% Spent To Date	Spent To Date
A. Key Personnel					
B. Other Personnel					
C. Equipment Rental					
Special Equipment					
D. Materials & Supplies					
E. Travel					
F. Subcontracts					
G. Other Direct Costs					
H. Indirect Costs					
I. Fee					
J. Surveys					
<i>Total Allowable Expense</i>					

[A]

Cost Share & 3rd Party Contributions					
	Budget	% Total Budget	Spent this Period	% Spent To Date	Spent To Date
A. Key Personnel					
B. Other Personnel					
C. Equipment Rental					
Special Equipment					
D. Materials & Supplies					
E. Travel					
F. Subcontracts					
G. Other Direct Costs					
H. Indirect Costs					
I. Fee					
J. Surveys					
K. Third Party Contributions					
<i>Total Cost Share &amp; 3rd Party</i>					

*Grand Total*

<b>Foundation Staff Only</b>		
Approved By:	Foundation Award amount	
Approval Date:	Less amount due upon submission of acceptable draft report	
Vendor # :	Less amount due upon submission of final report & final invoice	
Reference # :	Less project advance	
G/L Date:	Funds available [B]	
Account: 6301	Amount of [A] or [B] whichever is less	
Account: 6306	Less previous payments including advance	
Account: 6000	Amount due this period	
Account:	Plus project advance	
	Total due	